

1
Log in to [OUHSC.EDU/PARKING](https://parking.ouhsc.edu)
From the **PERMITS** dropdown menu click on **"Manage Your Parking Account"**

2 OHSU employees click on the **OUHSC** link and all others click on the **Guest Account** link and enter your information

Manage Your Current OHSU Parking Account

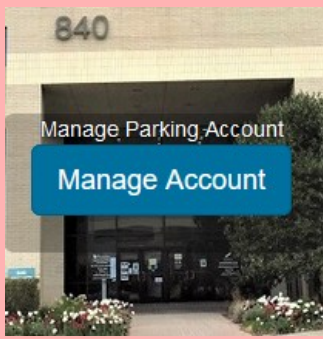
Guest Account login

If you **DO NOT** have an OHSU email address use the

OUHSC Login:
ABC123
Password
.....

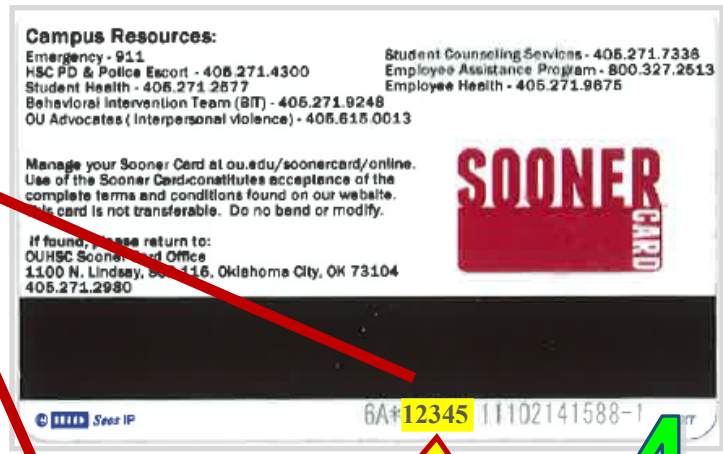
OR

Email Address
abc123@ouhsc.edu
Password
.....



3
Click on the **MANAGE ACCOUNT** link in the picture and then scroll down to the **UPDATE PERMIT CREDENTIALS** section

UPDATE PERMIT CREDENTIALS
OU ID Card 12345 EDIT
Toll Tag OTA.07088577 EDIT
2ND Toll Tag EDIT



4
Click **EDIT** and enter the 5-digits after the * on the back of your OU ID card. Leave off any leading 0's. (Enter 1234 for card number 01234).



5
Click **EDIT** to enter the complete number on the PIKEPASS (12 characters), including the **OTA** and the **dot (OTA.)** (no spaces)
Example **OTA.07088577**